





Nansa Privacy Statement (Easy Read)

About Nansa

Nansa is a charity. We help children, young people, and adults with disabilities and their families.



What information we collect

We may ask for:

-  Your name and birthday
 -  Your address and phone number
 -  Health and support needs
 -  Your family and emergency contact
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How we use your information

We use it to:

-  Give you the right support
 - Keep you safe
 -  Contact you about your service
 - Make our services better
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Who we share with



Sometimes we must share with:

-  Health or social care workers
-  Safeguarding or legal bodies
-  Emergency services

We will **not** share your information with anyone else without your say, unless the law tells us to.





How we keep it safe

We keep your information:

-  Locked in secure files or computers
 -  Only for as long as we need
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Your rights

You can:

-  See the information we keep about you
 -  Ask us to change anything that is wrong
 -  Ask us to delete your information (sometimes)
 -  Say no if we ask to use your information for something new
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Contact us

If you have questions, please ask a staff member or contact:

enquiries@nansa.org.uk

01603 414109